**ACTION ITEMS FROM PHD SUPERVISION MEETING**

**DATE**

Supervisors: NAMES

Student: NAME

|  |  |  |
| --- | --- | --- |
| **Action item/Note** | **Person responsible** | **Date required** |
| 1. ***Follow-up from last meeting:*** |  |  |
| 1. ***Discussion of thesis:*** |  |  |
| 1. ***Workplan for 2018:*** |  |  |
| 1. ***Next steps:*** |  |  |
| 1. ***Next meeting:*** |  |  |